

**UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF CALIFORNIA**

In Re:	)	
	)	
	)	<b>SAMPLE</b>
_____	)	
Debtor	)	
	)	Bankruptcy No. _____
_____	)	
Plaintiff	)	
	)	
vs.	)	Adversary No. _____
	)	
_____	)	
Defendant	)	
	)	
_____	)	

**REPORT OF CONFERENCE**

I, \_\_\_\_\_, Resolution Advocate for the Bankruptcy Dispute Resolution Program (BDRP), state:

1. A BDRP conference was held on \_\_\_\_\_  
at \_\_\_\_\_ (attach attendance form(s)).  
  
Continued Date: \_\_\_\_\_ at \_\_\_\_\_  
(If applicable)
  
2. The Rules governing the conference were \_\_\_\_\_ were not \_\_\_\_\_ complied with. If not, how?  
\_\_\_\_\_  
\_\_\_\_\_
  
3. A settlement of this matter was \_\_\_\_\_ was not \_\_\_\_\_ reached.

4. If a settlement/resolution was reached, \_\_\_\_\_  
(plaintiff,defendant/other) prepared the written stipulation for settlement.
5. Prior to the preparation of a final written agreement, the parties choose to put the agreement on the court record.
6. I spent \_\_\_\_\_ hours in preparing for and scheduling the conference(s).
7. I spent \_\_\_\_\_ hours in attending the conference(s).
8. The dispute resolution procedure utilized was (Check as many as applicable. If more than one is applicable, give the appropriate percentage of time spent on each.):

Early Neutral Evaluation \_\_\_\_\_

Settlement Negotiation \_\_\_\_\_

Mediation \_\_\_\_\_

Other \_\_\_\_\_

9. Comments/Suggestions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATED: \_\_\_\_\_

\_\_\_\_\_  
Resolution Advocate

\_\_\_\_\_  
(Type or Print Name)